



**CLEVELAND-CLIFFS INC. AND ASSOCIATED COMPANIES  
OPERATIONAL TOUR VISITORS RULES**

---

**General Rules**

All visitors must agree to abide by Cleveland-Cliffs' rules during operational tours.

**1. Pre-registration**

- All groups requesting a tour of a Cleveland-Cliffs' operations (including associated companies) are required to pre-register all attendees.
- Purpose of the visit must be defined prior to approval.

**2. Check in and Check out**

- All visitors must be registered in the visitor management system. The system records the name and company affiliation of each visitor, as well as the purpose and duration of the visit.

**3. Safety**

- All visitors must review the Company's safety guidelines and protocols, watch any applicable safety orientation video, and review and sign the Site Hazard Awareness sheet.
- All visitors are required to wear all safety equipment supplied (hardhat, safety glasses, vest), or as advised pre-visit.
- Dress code must be long pants and closed toe shoes (either tennis shoes or work boots). Safety toe boots are recommended.

**4. Visitors Must Be Accompanied by a Sponsoring Employee at All Times**

- All visitors must be accompanied by the employee(s) they are visiting for the duration of the tour.

**5. All photography, filming and videotaping is strictly prohibited.**

- Visitors are prohibited from taking and publishing (in any external publicity sources, via social media and for any marketing purposes) still photography, filming and videotaping using smart phones, film, digital images or digital videotape or any other device at all Company owned and/or managed operations, mining areas, plants, and general facilities. Exceptions may be granted for pre-approved events that have been sanctioned by Corporate Communications and Public Affairs.

**6. Cleveland-Cliffs' operation tours are solely for educational purposes.**

- A tour is not a formal media interview unless pre-established by Corporate Communications. All media requests are to be directed and handled through Cleveland-Cliffs Corporate Communications.



**Acknowledgement and Visitor/Vendor Release Form – Adults Only**

In consideration of my being permitted to enter upon the premises of Cleveland-Cliffs Inc. operations, I hereby release and discharge Cleveland-Cliffs' operations, their owners, shareholders, officers, managing agent representatives and employees ("Releasees") from any and all liability for any damages or injuries to my person or property, which I may sustain while upon said premises, or in any of the pits, plants, structures or workings therein (including track), both as to any right of action that may accrue to myself or to my heirs and personal representatives, whether due to the negligence of any of the Releasees, or otherwise.

I further agree to indemnify and save harmless the Releasees against and from all actions, claims, costs, damages and expenses, which they or any of them may incur or sustain by reason of any damage or injury to my person or property while on or in said premises.

I acknowledge and represent that I have been fully advised that such premises contain and are surrounded by risks of danger, latent as well as open, and I agree to observe all rules and regulations of Cleveland-Cliffs Inc. operations including Safety Rules, while on the premises.

**Please sign the release form as an acknowledgement and compliance to the above outlined rules and regulations.**

**Date:** \_\_\_\_\_

**Visitor Printed Name:** \_\_\_\_\_

**Visitor Signature:** \_\_\_\_\_

**Representing:** \_\_\_\_\_